

APPROVED

THE PITTSFORD FIRE DISTRICT
April 14, 2022

7:30 PM - Regular Meeting

Present: Commissioners Cline, Peets, Rickett, Schenkel, Wallace, Willard, and Whelan
Absent: None

Also present: Chief Payne, Administer Ockenden, Treasurer Clouser

Commissioner Wallace called the meeting to order at 7:30 PM with a moment of silence for fallen first responders and those who serve in our armed forces around the world.

Chiefs Report

- Reported 246 calls year to date.
- Updated the board on planned road work, paving and traffic calming measures. The district will be meeting with village officials to monitor plans.
- The North Main Street Bridge is slated to be closed on June 1st for repairs.
- Requested approval of a new driver

Commissioner Peets moved, seconded by Commissioner Willard, to approve Brent Coleman as a driver for Engines 382 and 384 as he had met the mandated training requirements.

The motion carried by an Aye vote of commissioners present.

Administrators Report

- Reported that masonry repair work is being completed at Station 2
- Repairs have been completed to the Corayvac heating system in the lower bays at Station 2. The vendor commented that the system in the upper bays is original to the building and parts are becoming difficult to find should it require repairs.
- Reported on options to renew the Worker's Compensation insurance coverage through PERMA. A one-year renewal premium would be \$91,802.00. A two-year renewal would result in a first-year premium of \$88,043.00. The second-year premium would be determined by the district experience modification rating, which has been excellent. The district would have the option of cancelling prior to the second year.
- Reported on a lawn treatment program renewal
- Reported on a renewal of a hose testing contract
- Submitted five bids for a replacement chief's vehicle
- Reported with David Merrick on replacement and surplusing of exercise equipment.

Commissioner Peets moved, seconded by Commissioner Schenkel, that the board approve a two-year renewal of worker's compensation insurance with PERMA, with a first-year premium of \$88,043.00. The second-year premium will be determined by the district experience modification. The district would have the option to cancel the policy prior to the second year.

The motion carried by an Aye vote of commissioners present.

Commissioner Cline moved, seconded by Commissioner Whelan, that the board approve a renewal of a lawn care treatment contract with Marvin E. Vahue at a cost of \$619.00 for Station 1 and \$1,372.00 for Station 2.

The motion carried by an Aye vote of commissioners present.

Commissioner Schenkel moved, seconded by Commissioner Willard, that the board approve a renewal of a hose testing contract with First Due Services LLC at a cost of \$0.29 per foot of hose tested.

The motion carried by an Aye vote of commissioners present

Commissioner Cline moved, seconded by Commissioner Schenkel, that the board authorize the purchase of one new and unused Chevrolet Tahoe from Hoselton Chevrolet at a bid price of \$35,909.15 as they were the lowest responsible bidder.

The motion carried by an Aye vote of commissioners present

Commissioner Peets moved, seconded by Commissioner Schenkel, that the board approve the surplus of specific exercise equipment as they are obsolete or beyond repair and are of no further value to the fire district. Inventory numbers 10855, 10856, PFD-2, 10794, 08-21901E and Model S3 000220436.

The motion carried by an Aye vote of commissioners present

Approval of Minutes

Following a review, Commissioner Willard moved, seconded by Commissioner Schenkel, the board approved the minutes of the March 10th meeting as submitted.

The motion carried by an Aye vote of commissioners present. Commissioner Peets abstained

Public Input

-None

Commissioner Cline Report

-Research is ongoing concerning the state Cannabis legislation and the impact on fire departments and districts. The district is awaiting an opinion from the fire district attorney

-Routine physicals are still on hold due to the providers staffing issues. Entry physicals and return to work exams are still being administered.

-Requested approval of district personnel at a 2022 fire service conference

Commissioner Cline moved, seconded by Commissioner Peets, that the board authorize the attendance of district personnel at the International Association of Fire Chiefs annual conference. The conference will be held in San Antonio, Texas from August 24-26, 2022. The board approved air travel for attendees as well as lodging and actual and necessary expenses.

The motion carried by an Aye vote of commissioners present.

Commissioner Peets Report

-Reported that bids were received for a surplus piece of equipment and that the item and related accessories had been sold to the high bidder; The Bushnell's Basin Fire Department for the sum of \$1,200.00. A bill of sale has been filed.

-Recognized Administrator Ockenden for the detailed examination and negotiation of the PERMA insurance renewal

Commissioner Rickett Report

-Reported that the Village of Pittsford requested the display of a fire truck for an Arbor Day observance on April 30th. The antique fire truck will be displayed.

Commissioner Schenkel Report

-Stantec will conduct interviews with district officers, administrators, and personnel to gather input on future fire district needs.

Commissioner Whelan Report

-Updated the board on the status of two fire engines currently on order.

-Reported that the Chevrolet Tahoe, once ordered, may be shipped without certain microchips due to a chip shortage, with the chip to be installed at a later date. This would not impact the safety of the vehicle.

-Reported that plans to market Engine 383 as surplus are being formulated

-Requested authorization to attend a fire equipment display.

Commissioner Peets moved, seconded by Commissioner Schenkel, that the board authorize the attendance of district personnel at a fire equipment show in Harrisburg, Pennsylvania April 19-21, 2022. The board approved transportation by district vehicle as well as lodging and actual and necessary expenses.

The motion carried by an Aye vote of commissioners present, with the exception of Commissioner Whelan, who abstained

Commissioner Willard Report

-The 2021 LOSAP program report has been issued by Penflex. The plan is fully funded.

Commissioner Wallace Report

-Reported that updates to the CCTV systems at both stations are being conducted. New monitors will allow for greater security of the premises. Monitoring of all cameras will be enabled at both stations.

Communications

-None

Unfinished Business

-None

New Business

-Commissioner Peets reported that plans are being considered to provide a fire department memorial at Station 1.

Treasurers Report

-The Treasurer submitted a monthly financial report and a listing of audited invoices for payment.

-The budgeted LOSAP contribution for 2022 has been transmitted to Excellus for deposit into the plan account.

-The district previously approved participation in NYCLASS, an interest-bearing plan for municipal funds. Previous returns did not merit participating but with interest rates rising,

the Treasurer will revisit the prospect of depositing funds with NYCLASS to earn a higher rate of return on Reserve Accounts.

Commissioner Schenkel moved, seconded by Commissioner Willard, to approve the Treasurers report for March 2022 as submitted.

The motion carried by an Aye vote of commissioners present

Commissioner Schenkel moved, seconded by Commissioner Whelan, to approve the payment of the audited invoices as submitted.

The motion carried by an Aye vote of commissioners present, with the exception of Commissioner Wallace, who abstained from voting on a reimbursement claim he submitted.

Commissioner Schenkel moved, seconded by Commissioner Cline, that the board recess to Executive Session to discuss a real estate matter

The motion carried by an Aye vote of commissioners present, and the meeting recessed at 8:25 p.m.

Executive Session

Commissioner Schenkel moved, seconded by Commissioner Cline, that the board reconvene from Executive Session.

The motion carried by an Aye vote of commissioners present, and the meeting reconvened at 8:50 p.m.

Commissioner Schenkel moved, seconded by Commissioner Cline, that the board award a contract to Midland Appraisal in the amount of \$2,900.00 for appraisal services. The board authorized Commissioner Schenkel to execute the contract on behalf of the district.

The motion carried by an Aye vote of commissioners present

Adjournment

Having no further business to discuss, Commissioner Schenkel moved, seconded by Commissioner Cline, to adjourn the meeting.

The motion carried by an Aye vote of commissioners present and the meeting was adjourned at 8:55 p.m.

Respectfully submitted,
Edwin R. Jeffries, Secretary