

APPROVED

**THE PITTSFORD FIRE DISTRICT
June 9, 2022**

7:30 PM - Regular Meeting

Present: Commissioners Cline, Peets, Rickett, Schenkel, Wallace, Willard, and Whelan
Absent: None

Also present: Chief Payne, Administrator Ockenden, Treasurer Clouser

Commissioner Wallace called the meeting to order at 7:30 PM with a moment of silence for fallen first responders and those who serve in our armed forces around the world.

Report on the Status of the Length of Service Award Program Fund

Jordan Eich of Manning & Napier and Brian Rice of Exeter briefed the board on the status of the LOSAP account. The fund has performed very well since inception but has met with some headwinds in the current economic climate. The assets adequately satisfy the funding of future benefits to be paid.

Chiefs Report

- Reported 379 calls year to date.
- Recommended approval of an apparatus operator
- Requested authorization for personnel to attend a state conference.
- Reported that the antique pumper will be displayed at a car show on June 11th that will be dedicated to the memory of Past Chief Pat Dwyer

Commissioner Rickett moved, seconded by Commissioner Schenkel, that the board approve Firefighter Ron DeCamilla as a driver for Squads 386 and 387 as he had met the required training.

The motion carried by an Aye vote of commissioners present.

Commissioner Schenkel moved, seconded by Commissioner Cline, that the board approve the attendance of district personnel at the New York State Association of Fire Chiefs annual conference in Syracuse, New York, June 16th to 18th. The use of district vehicles and reimbursement of actual and necessary expenses is authorized.

The motion carried by an Aye vote of commissioners present.

Administrators Report

- Spring property maintenance and repair programs are underway.
- Work to update CCTV systems is ongoing, with equipment on order
- Pressure washing work at Station 2 is progressing. Results to date have been very good.

-Problems with the older portion of the Corayvac system at station 2 have been observed. It was installed in 1972, and parts may not be available. An update or replacement may be necessitated.

-Preventive maintenance is underway on apparatus. Engine 383 required replacement of a faulty battery charger/conditioner.

-Reported that Hoselton Chevrolet will be unable to provide a new Chevrolet Tahoe as previously authorized by the board. He recommended that the board enter into a new agreement with a vendor that should be able to provide a vehicle.

Commissioner Willard moved, seconded by Commissioner Cline, that the board vacate the award of a new and unused Chevrolet Tahoe from Hosleton Chevrolet as they were notified by General Motors that the vehicle on order will not be available due to supply chain issues.

The motion carried by an Aye vote of commissioners present.

Commissioner Schenkel moved, seconded by Commissioner Cline, that the board approve the purchase of a new and unused 2023 Chevrolet Tahoe from DeNooyer Chevrolet in Albany, New York at a cost of \$47,283.00. This purchase will utilize the bid amount obtained by the Endicott, New York Police Department, which is permitted under state law.

The motion carried by an Aye vote of commissioners present.

Approval of Minutes

Following a review, Commissioner Cline moved, seconded by Commissioner Whelan, the board approved the minutes of the May 12th meeting as submitted.

The motion carried by an Aye vote of commissioners present, with the exception of Commissioners Peets and Schenkel who abstained as they were not present at the meeting.

Public Input

-None

Commissioner Cline Report

-Presented a proposed district policy to address state legislation legalizing Cannabis and the impact on fire departments and districts. Following discussion, the proposal was tabled for further study.

-Discussed possible configuration options for a replacement truck bay heating system at station 2. Parts to repair the current system may be obsolete.

Commissioner Peets Report

-Reported that he is working with the fire department on designs for a memorial to be placed at station 1. A design will be decided by the fire department and then reviewed by the board of fire commissioners.

Commissioner Rickett Report

-No report

Commissioner Schenkel Report

-Stantec has completed their interviews of district personnel and their study project of district facilities is moving forward

-At the request of the village, he, and Administrator Ockenden conducted a walk-through of 19 North Main Street with the Village Building Inspector. No issues of major concern were found.

Commissioner Whelan Report

- Reported that the factory design for new Engine 383 is in final engineering
- An online auction is now live on the district website for the sale of old Engine 383
- Reported that he is reviewing projected purchase prices of new apparatus. Inflation and supply chain issues have the potential to drive up future costs.
- Recommended authorization of a Special Election to authorize the sale of Engine 383.

Commissioner Whelan moved, seconded by Commissioner Peets, to adopt the following resolutions pending attorney approval:

RESOLUTION TO SELL APPARATUS AS SURPLUS PROPERTY

At a duly called meeting of the Board of Commissioners for the Pittsford Fire District (the "District") held on June 9, 2022, at the Pittsford Fire Station #1, at which time a quorum of the Commissioners was present.

On a motion of Commissioner Whalen seconded by Commissioner Peets, the following Resolution was adopted:

WHEREAS, Section 176(23) of the New York Town Law permits the District to sell or otherwise dispose of surplus property of the District no longer necessary for any of its purposes; and

WHEREAS, the District has determined that its 2011 Pierce PUC Rescue Pumper VIN 4P1CV01D7CA012412 (referred to herein as the "Apparatus") is being replaced under the vehicle replacement policy established by the District, and is therefore surplus property, no longer necessary for the purposes of the District; and

WHEREAS, the District determined that the Apparatus has a value of more than one hundred thousand dollars (\$100,000.00), making it necessary to obtain the approval of a proposition permitting the sale of the Apparatus at a special election.

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the District hereby declares that the Apparatus is surplus property of the District no longer necessary for the District's uses or purposes.
2. That the Apparatus has a value of more than one hundred thousand dollars (\$100,000.00).
3. That the Board of Fire Commissioners is hereby authorized to carry out the sale of the Apparatus in "as is" condition, with the actual price of the sale to be determined by the market.
4. That this Resolution shall, before becoming effective, be subject to a mandatory referendum, and shall, before becoming effective, be approved at a Special Election of the

qualified electors of the Pittsford Fire District to be held at the Pittsford Fire Station #1, located at 8 Monroe Avenue, Pittsford, NY 14534, on July 26, 2022, between the hours of 6:00 pm and 9:00 pm.

**RESOLUTION
ORDER OF SPECIAL ELECTION**

NOTICE IS HEREBY GIVEN that a Special Election for the Pittsford Fire District will be held on July 26, 2022, at the Pittsford Fire Station #1, located at 8 Monroe Avenue, Pittsford, NY 14534, at which time the polls for voting will be open between the hours of 6:00 p.m. and 9:00 p.m. for the purpose of voting on the following proposition:

Proposition #1

Shall the following Resolution of the Board of Fire Commissioners of the Pittsford Fire District, entitled, RESOLUTION TO SELL APPARATUS AS SURPLUS PROPERTY, adopted June 9, 2022, and authorizing and empowering the Board of Fire Commissioners to carry out the sale of the Pittsford Fire District's Pierce PUC Rescue Pumper 383 VIN 4P1CV01D7CA012412, valued at more than one hundred thousand (\$100,000) dollars, with the actual price of sale to be determined by the market, be approved?

All persons who have been residents of the Pittsford Fire District for at least thirty (30) days preceding the election, and who registered to vote with the Monroe County Board of Elections at least twenty-three (23) days before the election are eligible to vote at such Pittsford Fire District election.

The board further appointed a Board of Elections for the Special Election: Allen Reitz, chairperson, at a rate of \$75.00, and Jessica Reitz, inspector, at a rate of \$50.00.

The motion carried by an Aye vote of commissioners present

Commissioner Willard Report

-Apparatus inspections and preventive maintenance have been scheduled for this spring and summer

Commissioner Wallace Report

-Reported that updates to the CCTV systems at both stations are being conducted.
-Is examining the structure of board meetings with the goal of making the meetings more efficient and productive

Communications

-Advisement from the Pittsford Fire Department of the resignation of Firefighter John Ragus

Unfinished Business

-None

New Business

-None

Treasurers Report

-The Treasurer submitted a monthly financial report and a listing of audited invoices for payment.
-Is utilizing short term CD's (Certificates of deposit) to receive a better yield on fire district deposits

Commissioner Schenkel moved, seconded by Commissioner Rickett, to approve the Treasurers report for May 2022 as submitted.

The motion carried by an Aye vote of commissioners present

Commissioner Willard moved, seconded by Commissioner Rickett, to approve the payment of the audited invoices as submitted.

The motion carried by an Aye vote of commissioners present

Adjournment

Having no further business to discuss, Commissioner Schenkel moved, seconded by Commissioner Peets, to adjourn the meeting.

The motion carried by an Aye vote of commissioners present and the meeting was adjourned at 9:05 p.m.

Respectfully submitted,
Edwin R. Jeffries, Secretary