

APPROVED

**THE PITTSFORD FIRE DISTRICT
June 8, 2023**

7:30 PM - Regular Meeting

Present: Commissioners Cline, Lusk, Rickett, Schenkel, Wallace, and Whelan
Absent: Commissioner Willard

Also present: Chief Ryan, Administrator Ockenden and Treasurer Clouser

Commissioner Wallace called the meeting to order at 7:30 PM with the Pledge of Allegiance and a moment of silence for fallen first responders and men and women in the armed forces serving around the world.

Chiefs Report

- Reported 378 calls year to date. Crews successfully revived two patients recently. Pittsford has among the highest rate of successful CPR saves in the area.
- Recommended approval of new apparatus operators.
- Thanked the district for assistance in preparing for the PGA tournament. Especially helpful were Administrator Ockenden and Treasurer Clouser.
- Expressed concern for cooking in Nazareth University dorms where there are no fire suppression systems in place. He will seek to address these concerns with university officials
- Recommended replacement of portable radio batteries that are four years old and approaching the end of their service life
- Recommended ordering new air-paks as the expiration date of many current cylinders is approaching.
- Recommended purchasing a portable band saw for Rescue 388.

Commissioner Schenkel moved, seconded by Commissioner Cline, that the board approve firefighter Adam Khalil as an apparatus operator for Squad 386 and Ron DeCamella as an operator for Ladder 381 as they had completed prescribed training requirements:
The motion carried by an Aye vote of commissioners present.

Commissioner Schenkel moved, seconded by Commissioner Cline, that the board approve the purchase of forty-eight Scott air-paks together with related accessories. The purchase will be from Dival Safety and Supplies in an amount not to exceed \$450,000.00. The purchase is made under the authority of NYS Hires Contract PC69018.
The motion carried by an Aye vote of commissioners present.

Commissioner Lusk moved, seconded by Commissioner Rickett, that the board approve the purchase of eighty-five replacement batteries for portable radios. The purchase will be from Motorola Solutions in an amount not to exceed \$11,000.00. The purchase is made under the authority of NYS OGS Contract 21562.

The motion carried by an Aye vote of commissioners present.

Commissioner Lusk moved, seconded by Commissioner Rickett, that the purchase of replacement batteries for portable radios be included in the capital equipment budget line going forward.

The motion carried by an Aye vote of commissioners present.

Commissioner Lusk moved, seconded by Commissioner Schenkel, that the board approve the purchase of a Milwaukee portable band saw for Rescue 388 from Amazon Prime in an amount not to exceed \$750.00.

The motion carried by an Aye vote of commissioners present.

The board expressed their appreciation to the line officers and members of the fire department for their efforts to provide fire protection for the recent PGA Championship. Of special note was the work of Assistant Chief Cline, who was the primary steward of the program.

Commissioner Rickett moved, seconded by Commissioner Wallace, that a page in the minutes be set aside to commemorate the service of Past Chief Robert Reich, who recently passed away.

The motion carried by an Aye vote of commissioners present.

Administrators Report

-Reported that offers are being solicited for the sale of two Chevrolet Tahoes that were previously approved as surplus by the board. The Permissive Referendum for their disposition was completed. Their availability for sale has been posted on the district signboard and website to facilitate the highest offers. Offers will be accepted until June 21st.

-Outdoor work at the fire stations is proceeding. Special recognition was given to Greg Wegman for his work in landscaping station 1.

-Reported that plumbers are being solicited for repair work at both stations.

-Driveway sealing will take place on June 13th and 15th.

-He is conducting a review of district vehicles to ensure that NYS Department of Motor Vehicles title and licensing requirements are in compliance.

Commissioner Lusk moved, seconded by Commissioner Schenkel, that at the conclusion of the offer period for the two Tahoes, the Administrator be authorized to evaluate any offers and to facilitate the sale of the vehicles to the best qualified offers.

The motion carried by an Aye vote of commissioners present.

Approval of Minutes

Following a review, Commissioner Schenkel moved, seconded by Commissioner Lusk, the board approved the minutes of the May 11th regular meeting and the May 31st public hearing as submitted.

The motion carried by an Aye vote of commissioners present.

Public Input

-None

Commissioner Cline Report

-Reported that Ken Preston, the county representative to the New York State Association of Fire District Officers had died.

-Is studying whether a mandate for lactation policies is applicable to the fire district.

Commissioner Lusk Report

-Reported on the Facilities Master Plan public hearing held on May 31st. Pittsford Village Mayor Plummer attended and expressed support for the plan. He recommended adoption of the plan, which has no material changes from the Draft.

-He recommended adoption of the Master Plan and a declaration under NYS SEQR regulations

-Recommended a modification to the amount paid to the district physical fitness instructor

Commissioner Schenkel moved, seconded by Commissioner Lusk, that, the board adopt a resolution to wit:

Based upon the Board of Fire Commissioners for the Pittsford Fire District's thorough and careful review of the Proposed Action, the environmental assessment form, and all other materials submitted in connection therewith, the Board of Fire Commissioners for the Pittsford Fire District hereby determines that the Proposed Action will not result in any significant adverse environmental impacts and hereby issues a negative declaration pursuant to SEQRA.

The motion carried by an Aye vote of commissioners present.

Commissioner Lusk moved, seconded by Commissioner Schenkel, that, the board adopt a resolution to wit:

1. The Board of Fire Commissioners be and hereby adopts the Facilities Master Plan.
2. The Board of Fire Commissioners be and hereby declares its intention to acquire certain property rights necessary for access, parking, and possible redevelopment and/or expansion of Station No. 1 at 8 Monroe Avenue, and that these property rights shall be obtained from the owner of the properties with a street address of 9 and 11 North Main Street, Pittsford, NY Y14534 (the "Neighboring Properties"), through negotiation and/or condemnation by commencing any proceedings as may be necessary under the Eminent Domain Procedure Law.
3. The Board of Fire Commissioners be and hereby designated Commissioner Jared Lusk to commence negotiations with the owner of the Neighboring Properties.

The motion carried by an Aye vote of commissioners present.

Commissioner Lusk moved, seconded by Commissioner Schenkel, to set the rate of reimbursement to Steve Matthews as physical fitness instructor at \$75.00 per class, effective July 1, 2023.

The motion carried by an Aye vote of commissioners present

Commissioner Rickett Report

- Plans are progressing for the completion of a firefighter memorial at station 1.
- Led a discussion on modifying Engine 3823. After deliberation by the board, a consensus was arrived at to delay any modifications until a future date.
- The antique fire engine will be displayed at a car show on June 10th given in honor of Past Chief Pat Dwyer.

Commissioner Whelan Report

- Thanked Administrator Ockenden for coordinating the striping and sealing project
- Recognized Greg Wegman for his work in coordinating plantings with excellent results.

Commissioner Willard Report

- No report, absent

Commissioner Wallace Report

- No report

Commissioner Schenkel Report

- With adoption of the Facilities Master Plan, consideration will now be given to moving to the design phase of the project.

Communications

- Notifications were received from the Pittsford Fire Department of the acceptance of new members, and of a Military Leave of Absence granted to Firefighter Brian Garber from June 13th to August 28th, 2023.
- Notification that station 2 will not be needed as a town polling place in June as there will not be a primary election.

Commissioner Cline moved, seconded by Commissioner Lusk, to approve membership in the fire department of new members pending completion of mandated physicals:

Jacob Clignett, 6 Knobb Hill Drive
Dean Theodorakos, 78 Reitz Parkway
Steve Briggs, 16 Greylock Ridge
Edward Kuppinger, 9 Locke Drive

The motion carried by an Aye vote of commissioners present

Unfinished Business

- None

New Business

- None

Treasurers Report

- The Treasurer submitted a monthly financial report and a listing of audited invoices for payment.
- The Treasurer confirmed that funds needed for the acquisition of air-paks and related accessories are available in district reserve funds.

Commissioner Schenkel moved, seconded by Commissioner Rickett, to approve the May 2023 Treasurer's Report as submitted

The motion carried by an Aye vote of commissioners present

Commissioner Schenkel moved, seconded by Commissioner Wallace, to approve the audited invoices as submitted.

The motion carried by an Aye vote of commissioners present.

Commissioner Cline moved, seconded by Commissioner Schenkel, to recess to Executive Session to discuss a personnel matter

The motion carried by an Aye vote of commissioners present and the meeting recessed at 8:50 p.m.

Executive Session

Commissioner Cline moved, seconded by Commissioner Schenkel, to reconvene from Executive Session

The motion carried by an Aye vote of commissioners present and the meeting reconvened at 9:10 p.m.

Adjournment

Having no further business to discuss, Commissioner Schenkel moved, seconded by Commissioner Cline, to adjourn the meeting.

The motion carried by an Aye vote of commissioners present and the meeting was adjourned at 9:11 p.m.

Respectfully submitted,
Edwin R. Jeffries, Secretary

This page in the minutes is set aside to commemorate the long and faithful service of Robert Reich upon his recent passing.

*Bob Served with distinction and led the
Pittsford Fire Department as Chief in
1995-1996*