

APPROVED

**THE PITTSFORD FIRE DISTRICT
November 9, 2023**

7:30 PM - Regular Meeting

Present: Commissioners Cline, Lusk, Rickett, Schenkel, Wallace, Whelan, and Willard
Absent: None

Also present: Assistant Chief Dupra, Administrator Ockenden, and Treasurer Clouser

Commissioner Wallace called the meeting to order at 7:30 PM with the Pledge of Allegiance and a moment of silence for fallen first responders and men and women in the armed forces serving around the world.

Update on LOSAP Program

-Jordan Eich and Brian Rice from Manning & Napier gave an update on the status of funds managed for the district Length of Service Awards Program.

Annual Caucus Meeting

-Chairman Wallace opened the traditional Caucus Meeting whereby candidates for the office of Fire Commissioner can declare their candidacy. The Secretary reported that Adam Khalil, of 9 Trotters Field Run had filed the required notice and would appear on the ballot for the district election. No other persons declared their candidacy.

Commissioner Lusk moved, seconded by Commissioner Whelan, to close the Caucus Meeting

The motion carried by an Aye vote of commissioners present.

Assistant Chiefs' Report

-Reported 795 calls year to date. Pittsford crews responded to a house fire recently in Bushnell's Basin

-Recommended approval of apparatus operators

-Requested adoption of a resolution relative to radio equipment

Commissioner Wallace moved, seconded by Commissioner Schenkel, to approve an apparatus operator as he had met training requirements:

Firefighter Khalil: Rescue 388

The motion carried by an Aye vote of commissioners present.

Commissioner Cline moved, seconded by Commissioner Willard, to adopt the following resolution:

WHEREAS, pursuant to Resolution 102 of 2019 and 39 of 2020, Monroe County secured a quantity of Futhercom Model TT1259-100 Simplex Mode Repeaters; and

WHEREAS, Monroe County has offered said radio repeaters to the Pittsford Fire District subject to an Intermunicipal Agreement and the terms and conditions set forth; and

WHEREAS, the Board of Fire Commissioners previously executed the Intermunicipal Agreement with the County of Monroe at the regularly scheduled meeting of September 14, 2023.

NOW, BE IT RESOLVED, THEREFORE AS FOLLOWS:

That, the Board of Fire Commissioners reaffirms acceptance of the Intermunicipal Agreement to provide radio repeaters to the district as adopted on September 14, 2023.

The motion carried by an Aye vote of commissioners present.

Administrators Report

-Recommended that items be declared as surplus.

Commissioner Lusk moved, seconded by Commissioner Cline, the board declared as surplus office chairs that were obsolete, defective, or damaged beyond repair of no further use to the fire district.

The motion carried by an Aye vote of commissioners present.

Commissioner Lusk moved, seconded by Commissioner Schenkel, the board declared as surplus fire hose that was obsolete, defective, or damaged beyond repair and of no further use to the fire district.

The motion carried by an Aye vote of commissioners present.

Commissioner Wallace moved, seconded by Commissioner Schenkel, the board declared as surplus a weight rack that that was obsolete, defective, or damaged beyond repair and of no further use to the fire district.

The motion carried by an Aye vote of commissioners present.

Approval of Minutes

Following a review, Commissioner Schenkel moved, seconded by Commissioner Cline, the board approved the minutes of the October 17th regular meeting as submitted.

The motion carried by an Aye vote of commissioners present.

Public Input

-Timothy Hyland thanked the board for the inspection dinner and equipment issued at that time.

Commissioner Cline Report

-Requested an update to information listed on the district website.

Commissioner Lusk Report

- Reported on progress made with The Bank of America relative to their vacant property
- The district appraiser is updating the valuation of the bank property.

Commissioner Rickett Report

- Gave a public presentation on the history of the fire department. The board recognized him for his talk as it was well received.
- Work on a fire department memorial is nearing completion. A dedication ceremony is being planned, tentatively in the spring of 2024.

Commissioner Schenkel Report

- The district inspection dinner was completed and was well received.
- A posting for a position as station manager was published.

Commissioner Schenkel moved, seconded by Commissioner Lusk, to appoint Ron DeCamella as a part-time station manager.

The motion carried by an Aye vote of commissioners present.

Commissioner Whelan Report

- VFBL insurance program will be increased to the maximum level to supplement that offered by NYS Workers Compensation to be more in line with the average NYS annual income level.
- Recommended adopting an enhanced cancer benefit program

Commissioner Whelan moved, seconded by Commissioner Schenkel, to provide training to district staff in the proper assembly of turnout gear after cleaning.

The motion carried by an Aye vote of commissioners present.

Commissioner Whelan moved, seconded by Commissioner Schenkel, to approve an enhanced Volunteer Firefighter Cancer Benefit Program at an annual premium of \$10,718.33.

The motion carried by an Aye vote of commissioners present.

Commissioner Whelan moved, seconded by Commissioner Schenkel, to approve a modification of the Volunteer Firefighter Benefit Law (VFBL) insurance policy at an annual premium of \$11,344.00.

The motion carried by an Aye vote of commissioners present.

Commissioner Willard Report

- Is reminding firefighters to examine their LOSAP points status as year-end approaches.
- The manufacturer projects that new Engine 385 will be completed in December.

Commissioner Willard moved, seconded by Commissioner Cline, to authorize representatives of the district to travel to Appleton, Wisconsin via commercial airline to conduct a final inspection of new Engine 385 at the factory. Actual and necessary expenses were authorized.

The motion carried by an Aye vote of commissioners present.

Commissioner Wallace Report

- The state grant for the acquisition of air-paks is progressing through the state bureaucracy.

Communications

-Letter from the Pittsford Fire Department seeking approval of a new member

Commissioner Wallace moved, seconded by Commissioner Cline, to approve the membership of Connor Seaman of 4245 East Avenue as a member of the Pittsford Fire Department pending successful completion of his fire district physical.

The motion carried by an Aye vote of commissioners present.

Unfinished Business

-None

New Business

-Commissioner Wallace moved, seconded by Commissioner Cline, to appoint Thomas Greiner as an election assistant for the purpose of providing Spanish to English translation at a rate of \$50.00.

The motion carried by an Aye vote of Commissioners present, with the exception of Commissioner Lusk, who abstained and Commissioner Schenkel, who voted Nay.

-The Secretary advised the board that one seat on the board will be on the ballot in the district election. Candidates for Fire Commissioner must notify the Secretary in writing no later than November 22nd to appear on the ballot.

Treasurers Report

-The Treasurer submitted a monthly financial report and a listing of audited invoices for payment.

-The district auditor has begun the annual audit process.

Commissioner Schenkel moved, seconded by Commissioner Cline, to approve the October 2023 Treasurer's Report as submitted.

The motion carried by an Aye vote of commissioners present.

Commissioner Wallace moved, seconded by Commissioner Schenkel, to approve the audited invoices as submitted. Commissioner Cline abstained from voting on an invoice she submitted.

The motion carried by an Aye vote of commissioners present.

Commissioner Schenkel moved, seconded by Commissioner Cline, to recess to Executive Session to discuss matters related to real estate negotiations.

The motion carried by an Aye vote of commissioners present and the meeting recessed at 8:58 p.m.

Executive Session

Commissioner Lusk moved, seconded by Commissioner Whelan, to reconvene from Executive Session

The motion carried by an Aye vote of commissioners present and the meeting reconvened at 9:20 p.m.

Commissioner Schenkel moved, seconded by Commissioner Cline, to authorize Commissioner Lusk to negotiate on behalf of the district with The Bank of America relative to bank property.

The motion carried by an Aye vote of commissioners.

Adjournment

Having no further business to discuss, Commissioner Schenkel moved, seconded by Commissioner Willard, to adjourn the meeting.

The motion carried by an Aye vote of commissioners present and the meeting was adjourned at 9:26 p.m.

Respectfully submitted,
Edwin R. Jeffries, Secretary