

APPROVED

**THE PITTSFORD FIRE DISTRICT
December 26, 2023**

7:30 PM - Regular Meeting

Present: Commissioners Cline, Lusk, Rickett, Wallace, Whelan, and Willard
Absent: Commissioner Schenkel

Also present: Treasurer Clouser

Commissioner Wallace called the meeting to order at 6:30 PM with the Pledge of Allegiance and a moment of silence for fallen first responders and men and women in the armed forces serving around the world.

Administrators Report

-Chairman Wallace reported for the Administrator that the Monroe County Board of Elections had requested the use of station 2 as a polling place in 2024.

Commissioner Cline moved, seconded by Commissioner Willard, to permit use of station 2 as a polling place on April 2, June 25, and November 5, 2024, between the hours of 5:00 a.m. and 10:00 p.m.

The motion carried by an Aye vote of commissioners present.

Public Input

-None

Commissioner Cline Report

-No report

Commissioner Lusk Report

- Commissioner Lusk moved, seconded by Commissioner Rickett, to adopt a Purchase and Sale Agreement relative to property owned by Bank of America National Association, a copy of which is attached to these minutes.

The motion carried by an Aye vote of commissioners present.

Commissioner Rickett Report

-No report

Commissioner Schenkel Report

-No report, absent

Commissioner Whelan Report

-Inquired as to plans to dispose of or sell Engine 382. -Asked if bids had been solicited for the outfitting of new Engine 385. The Business Manager is looking into the question.

Commissioner Willard Report

-Recommended a year-end transfer of funds into the district LOSAP Account.
-District representatives traveled to Appleton, Wisconsin for a final inspection of new Engine 385. The truck has been cleared for shipment by the manufacturer.

Commissioner Wallace Report

-No report

Communications

-None

Unfinished Business

-The Secretary formally advised the board that Adam Khalil had been duly elected to a five-year term as Fire Commissioner effective 1/1/24.

New Business

-None

Treasurers Report

-The Treasurer submitted a monthly financial report and a listing of audited invoices for payment.

Commissioner Lusk moved, seconded by Commissioner Wallace, to approve transfers of funds from the 2023 budget:

\$100,000.00 to the LOSAP Account

\$300,000.00 to the Capital Building Reserve Fund.

The motion carried by an Aye vote of commissioners present.

Commissioner Lusk moved, seconded by Commissioner Cline, to approve the December 2023 month to date Treasurer's Report as submitted.

The motion carried by an Aye vote of commissioners present.

Commissioner Lusk moved, seconded by Commissioner Willard, to approve the audited invoices as submitted, as well as any invoices requiring payment prior to the end of December.

The motion carried by an Aye vote of commissioners present.

The board noted that Commissioner Rickett was attending his last board meeting before retiring as a Commissioner. The board thanked him for his dedicated service and contributions to the fire district

.Adjournment

Having no further business to discuss, Commissioner Willard moved, seconded by Commissioner Cline, to adjourn the meeting.

The motion carried by an Aye vote of commissioners present and the meeting was adjourned at 7:01 p.m.

Respectfully submitted,
Edwin R. Jeffries, Secretary