

APPROVED

THE PITTSFORD FIRE DISTRICT
August 8, 2024

Regular Meeting

Present: Commissioners Cline, Khalil, Lusk, Schenkel, Whelan, and Willard
Absent: Commissioner Wallace

Also present: Chief Ryan, Administrator Ockenden, and Treasurer Clouser

Commissioner Willard called the meeting to order at 7:00 PM with the Pledge of Allegiance and a moment of silence for fallen first responders and men and women in the armed forces serving around the world.

Chief's Report

- Homeowner water problem kits are being assembled
- The line is examining upgrades of the current traffic safety vests
- The water rescue inflatable is in service
- Recommended approval of operators for apparatus
- Requested funding for fire prevention materials
- Requested that the line officers be included in future building and apparatus planning

Commissioner Lusk moved, seconded by Commissioner Schenkel, to approve operators for apparatus as they had successfully completed mandated training:

Squad 386: Firefighter Knight

Engine 383: Firefighters Long, Merrick and Khalil

Quint 380: Firefighter Coleman (Platform and Driver)

Rescue 388: Firefighter Frazier

The motion carried by an Aye vote of commissioners present. Commissioner Khalil abstained from voting on his own approval.

Commissioner Schenkel moved, seconded by Commissioner Khalil, to approve purchase of fire prevention materials at a cost not to exceed \$3,750.00.

The motion carried by an Aye vote of commissioners present.

Administrator's Report

- The repair or replacement of specific HVAC equipment at station 2 is being evaluated. A Request for Proposals has been issued.
- Repairs to ATV 3816 have been completed. He recognized Firefighter Hyland for his assistance in locating parts.
- Over 7,000 feet of fire hose has been tested, with no failures reported.
- Recommended appointment of a Station Attendant
- The generator at station 2 experienced a failure but has since been returned to service.

Commissioner Lusk moved, seconded by Commissioner Schenkel, to appoint David Sorrells to the position of Station Attendant.

The motion carried by an Aye vote of commissioners present.

Approval of Minutes

Commissioner Schenkel moved, seconded by Commissioner Cline, the board approved the minutes of the July 11th regular meeting as submitted.

The motion carried by an Aye vote of commissioners present.

Commissioner Cline Report

-Researching a program to provide firefighters with an ultrasonic screening program for early detection of potential health issues.

Commissioner Khalil Report

-The repair of the carriage house cupola has been completed.

Commissioner Lusk Report

-The Village of Pittsford has approved the resubdivision of parcels at station 1.

-Submitted resolutions for consideration. An Environmental Assessment Form has been completed.

-Part 1 EAF was reviewed and Draft Parts 2 and 3 and proposed negative declaration were reviewed and approved by the Board.

Commissioner Schenkel moved, seconded by Commissioner Khalil, to adopt a Resolution of Negative Declaration pursuant to SEQRA relative to a residential property located at 19 North Main Street.

The motion carried by an Aye vote of commissioners present.

Commissioner Lusk moved, seconded by Commissioner Schenkel, to adopt a Resolution for Disposition of Surplus Real Property Located At A Portion of 9 North Main Street.

The motion carried by an Aye vote of commissioners present.

Commissioner Schenkel moved, seconded by Commissioner Khalil, to adopt a Resolution for the Disposal of Surplus Real Property Located 19 North Main Street and to order a Special Election in the matter of the Surplus of Real Property at 19 North Main Steet for Tuesday, September 17, 2024. The Special Election will be held at Station 1, 8 Monroe Avenue between the hours of 6:00 and 9:00 p.m.

The motion carried by an Aye vote of commissioners present.

Commissioner Schenkel Report

-Recognized firefighter Hyland and Commissioner Lusk for their efforts on behalf of the district.

-Will work to obtain a village demolition permit for the abandoned ATM structure

-The village Historical Preservation Board approved the resubdivision of land and demolition of the abandoned bank ATM structure.

The district solicited proposals from Frederico Demolition, Rock Environmental and Leipold Group for the demolition of the abandoned ATM structure but only received one proposal.

Commissioner Schenkel moved, seconded by Commissioner Lusk, to award a contract for the demolition of the abandoned ATM structure to Frederico Demolition in an amount not to exceed \$34,500.00.

The motion carried by an Aye vote of commissioners present.

Commissioner Schenkel moved, seconded by Commissioner Cline, to engage Lozier Environment Consulting to prepare a Pre-Demolition Asbestos Survey of the abandoned ATM at a cost not to exceed \$700.00.

The motion carried by an Aye vote of commissioners present.

Commissioner Whelan Report

-A meeting with ISO was held to review the district ISO insurance classification. The district is waiting for feedback from ISO.

-Referred the name of an apparatus consultant to the district.

Commissioner Willard Report

-No report

Commissioner Wallace Report

-No report, absent

Communications

-Notification from the fire department of the acceptance of a new member

-A letter of concern was transmitted to OSHA relative to proposed sweeping changes to regulations affecting fire departments nationwide. An acknowledgment of the submission was received from OSHA.

Commissioner Khalil moved, seconded by Commissioner Cline, to approve the membership of Joanne Long, residing at 67 Skylight Trail, as a member of the Pittsford Fire Department pending completion of a mandated district physical examination.

The motion carried by an Aye vote of commissioners present.

Old Business

-None

New Business

-None

Treasurers Report

-The Treasurer submitted a monthly financial report and a listing of audited invoices for payment.

-The Treasurer stated that the 2025 budget process is underway and that a draft budget will be circulated. A proposed 2025 Budget will be considered for adoption at the September board meeting.

Commissioner Schenkel moved, seconded by Commissioner Cline, to approve a transfer of \$7,353.70 from the Capital Equipment Reserve Fund to the General Fund to cover the replacement of a rescue boat (\$4,900.00) and 3817 upfitting (\$2,453.70)

The motion carried by an Aye vote of commissioners present

Commissioner Schenkel moved, seconded by Commissioner Cline, to approve the Treasurers Report for July 2024.

The motion carried by an Aye vote of commissioners present

Commissioner Schenkel moved, seconded by Commissioner Lusk, to approve the payment of the audited invoices as submitted, with the addition of two invoices:

Exodus Exterminating: \$75.00

Grainger (speedy dry): \$342.90

The motion carried by an Aye vote of commissioners present

Having no further business to discuss, Commissioner Schenkel moved, seconded by Commissioner Lusk, to adjourn the meeting.

The motion carried by an Aye vote of commissioners present and the meeting was adjourned at 7:50 p.m.

Respectfully submitted,
Edwin R. Jeffries, Secretary