

APPROVED

**THE PITTSFORD FIRE DISTRICT
October 15, 2024**

Regular Meeting

Present: Commissioners Cline, Lusk, Schenkel, Wallace, and Willard
Absent: Commissioners Khalil and Whelan

Also present: Chief Ryan and Treasurer Clouser

Commissioner Wallace called the meeting to order at 7:10 PM with the Pledge of Allegiance and a moment of silence for 9-11 victims, fallen first responders and men and women in the armed forces serving around the world.

The district conducted a public hearing to receive input on the 2025 Proposed Budget

Chief's Report

- Reported 741 Calls Year to date,
- A second alarm fire occurred on Line Street. The fire was quickly contained and there were no injuries.
- Recommended approval of operators for apparatus

Commissioner Whelan moved, seconded by Commissioner Lusk, to approve operators for apparatus as they had successfully completed mandated training:

Squad 386: Firefighter Kuppinger

Squad 387: Firefighters Goodman, Kuppinger and Sirianni

Quint 380, Platform and Driver: Firefighter Hinkle

The motion carried by an Aye vote of commissioners present.

Snowplowing Contract for 2024-25 Season

Following publishing and posting a Request for Proposals, one proposal was received by the district, which was opened and read aloud.

Commissioner Cline moved, seconded by Commissioner Willard, the board tabled the matter until the November meeting to seek clarification on the terms of the proposal.

The motion carried by an Aye vote of commissioners present.

Approval of Minutes

Commissioner Lusk moved, seconded by Commissioner Willard, the board approved the minutes of the September 12th regular meeting and October 10th special meeting as submitted,

The motion carried by an Aye vote of commissioners present.

Public Input

None.

Administrator's Report

None.

Commissioner Cline Report

- Requested that any surplus equipment distributed by the district be sent to North Carolina as the area lost a lot of equipment in the aftermath of Hurricane Helene.
- Recommended a health screening program.

Commissioner Cline moved, seconded by Commissioner Schenkel, to proceed with a health screening program for active members and employees at a cost of \$325.00 per person. Exempt firefighters may participate at their own expense.

The motion carried by an Aye vote of commissioners present.

Commissioner Khalil Report

-No report

Commissioner Lusk Report

-No report

Commissioner Schenkel Report

-The tentative date for the Inspection Dinner will be November 11th.

Commissioner Whelan Report

-No report

Commissioner Willard Report

-The fund balance of the LOSAP program is performing well.

Commissioner Wallace Report

-Commended Treasurer Clouser for his work in evaluating telephone services, as well as I.T. security.

Communications

-The secretary reported that the Special Election to approve the sale of surplus property at 19 North Main Street was duly approved by district voters.

Old Business

-None

New Business

-None

Treasurers Report

-The Treasurer submitted a monthly financial report and a listing of audited invoices for payment, and the 2025 Proposed Budget. The Proposed Budget was the subject of a public hearing, during which no public input was receive

Commissioner Schenkel moved, seconded by Commissioner Lusk, to approve the Treasurers Report for September 2024.

The motion carried by an Aye vote of commissioners present

Commissioner Schenkel moved, seconded by Commissioner Cline, to approve the payment of the audited invoices as submitted.

The motion carried by an Aye vote of commissioners present

Commissioner Lusk moved, seconded by Commissioner Schenkel, to adopt the district budget for 2025, without changes from the Proposed Budget. As the Tax Levy called for is under the State Tax Levy Cap, a resolution to override the Tax Levy Cap was not required.

The motion carried by an Aye vote of commissioners present

Commissioner Cline moved, seconded by Commissioner Schenkel, to recess to Executive Session to consider matters related to personnel.

The motion carried by an Aye vote of commissioners present and the meeting recessed at 7:40 p.m.

EXECUTIVE SESSION

Commissioner Schenkel moved, seconded by Commissioner Willard, to reconvene from Executive Session.

The motion carried by an Aye vote of commissioners present and the meeting reconvened at 7:55 p.m.

Having no further business to discuss, Commissioner Schenkel moved, seconded by Commissioner Lusk, to adjourn the meeting.

The motion carried by an Aye vote of commissioners present and the meeting was adjourned at 7:57 p.m.

Respectfully submitted,
Edwin R. Jeffries, Secretary