

APPROVED

**THE PITTSFORD FIRE DISTRICT
December 10, 2024**

Regular Meeting

Present: Commissioners Cline, Khalil, , Schenkel, Wallace, Whelan, and Willard
Absent: Commissioner Lusk

Also present: Chief Ryan and Treasurer Clouser

Commissioner Wallace called the meeting to order at 7:00 PM with the Pledge of Allegiance and a moment of silence for fallen first responders and men and women in the armed forces serving around the world, especially during the holiday season.

Chief's Report

- Reported 836 Calls Year to date,
- Recommended approval of operators for apparatus

Commissioner Khalil moved, seconded by Commissioner Willard, to approve operators for apparatus as they had successfully completed mandated training:

Engine 383: Firefighter T. Crumb

Squad 387: Firefighter T. Joerger

Squads 386 & 387: Firefighter J. Long

The motion carried by an Aye vote of commissioners present.

Commissioner Wallace moved, seconded by Commissioner Cline, to recognize Chief Ryan for his dedicated service as a firefighter and officer. Also to Recognize Assistant Chief Dupra for his service.

The motion carried by an Aye vote of commissioners present.

Administrator's Report

- Three individuals have completed T.I.P.S. training and a liability insurance rider has been placed.
- NYSDEC completed a 3-year inspection of the underground fuel storage tank. One small issue had been rectified.
- DEC now requires a one-million-dollar Proof of Financial Responsibility relative to the underground tank. The district is anticipating receiving a cost quote.
- Researching water service issues relative to the carriage house and property at 19. North Main Street.

Commissioner Schenkel moved, seconded by Commissioner Cline, the board authorized Administrator Ockenden to provide a resolution to maintaining suitable water service to the carriage house in an amount up to \$15,000.00. The resolution may also rectify water delivery service to 19 North Main Street.

The motion carried by an Aye vote of commissioners present

Approval of Minutes

Commissioner Schenkel moved, seconded by Commissioner Cline, the board approved the minutes of the November 14th regular meeting as amended,

The motion carried by an Aye vote of commissioners present.

Public Input

-Timothy Hyland commented on the history of water service to the carriage house.

Commissioner Cline Report

-The fire district attorney approved the contract language of a health screening program. The program will be implemented.

-The fire district attorney provided guidelines on interfacing with individuals who may wish to tour different areas of the fire stations.

-Outside groups and personal events must have a T.I.P.S. trained person present when required. This does not apply to fire department events.

Commissioner Khalil Report

-No report

Commissioner Lusk Report

-No report, absent

Commissioner Schenkel Report

-Researching engaging a consultant to identify the long-term needs for district apparatus.

-Seeking a second opinion and options to a vendor's observation of corrosion on Ladder 380.

-Recommended continuance of two intermunicipal agreements

Commissioner Cline moved, seconded by Commissioner Khalil, the board approved an Intermunicipal Cooperation Agreement with the Town of Pittsford for a five-year term.

The motion carried by an Aye vote of commissioners present, With the exception of Commissioner Schenkel, who abstained.

Commissioner Cline moved, seconded by Commissioner Willard, the board approved an Intermunicipal GIS Cooperation Agreement (Geographic Information System) among the Town of Pittsford, Village of Pittsford, and Pittsford Central School District for a five-year term. The cost in 2025 will be \$3,607.00.

The motion carried by an Aye vote of commissioners present, With the exception of Commissioner Schenkel, who abstained.

Commissioner Schenkel moved, seconded by Commissioner Khalil, the board scheduled the Annual Organizational Meeting of the Pittsford Fire District for January 2, 2025. The meeting will commence at 5:30 p.m. at the fire station located at 8 Monroe Avenue.

The motion carried by an Aye vote of commissioners present,

Commissioner Whelan Report

- Distributed to the board an updated projection of future apparatus replacement dates and associated costs.
- Asked about the status of preplans for properties within the fire district.
- Requested that all commissioners be advised of changes to operational issues and events.

Commissioner Willard Report

- Communicated with firefighters who are deficient in points required to earn LOSAP credit for the current year.

Commissioner Wallace Report

- No report

Communications

- Letter from the Pittsford Fire Department advising of the resignations of Firefighters Ori Mendat and Larry Hickey.

Old Business

- None

New Business

- None

Treasurers Report

- The Treasurer submitted a monthly financial report and a listing of audited invoices for payment.
- Requested a fund transfer.

Commissioner Schenkel moved, seconded by Commissioner Willard, to approve a transfer of \$273,949.14 from the General Fund to the Capital Building Reserve Fund.

The motion carried by an Aye vote of commissioners present

Commissioner Schenkel moved, seconded by Commissioner Wallace, to approve the Treasurers Report for November 2024.

The motion carried by an Aye vote of commissioners present

Commissioner Cline moved, seconded by Commissioner Willard, to approve the payment of the audited invoices as submitted.

The motion carried by an Aye vote of commissioners present

Having no further business to discuss, Commissioner Schenkel moved, seconded by Commissioner Khalil, to adjourn the meeting.

The motion carried by an Aye vote of commissioners present and the meeting was adjourned at 8:54 p.m.

Respectfully submitted,
Edwin R. Jeffries, Secretary