

APPROVED

THE PITTSFORD FIRE DISTRICT
March 13, 2025

7:00 PM - Regular Meeting

Present: Commissioners Cline, Khalil, Lusk, Schenkel, Wallace, Whelan, and Willard
Absent: None

Also present: Chief Cline, and Treasurer Clouser

Commissioner Wallace called the meeting to order at 7:00 PM with the Pledge of Allegiance and a moment of silence for fallen first responders and men and women in the armed forces serving around the world.

Cathy Perieira and Brian Rice, of Manning and Napier, presented a status report of the district Length of Service Award fund. They reported that the account is performing well and is adequately funded.

Sean Hucko, of the accounting firm of Stokes, Visca, Hucko and Verone presented the final 2024 audit of the district. He reported that no deficiencies were found in the accounts.

Chiefs' Report

- Reported 159 calls year to date. Pittsford crews successfully revived a collegiate athlete at Nazareth University.
- National fire incident reporting is transitioning from National Fire Incident Reports to a new format which will better provide fire statistics and program support. Training is currently ongoing. Firefighters Hinkle and Coleman are participating in the training.
- Rescue 388 is out of service for repairs. Equipment has been relocated to pumpers and Squad 386. Brighton and Bushnell's Basin will respond on a mutual aid basis as needed.
- Brighton will be filling in at station 1 on March 29th from 5:30 until 11:00 p.m.
- Brighton has requested that Engine 385 be made available for evaluation as they are ordering new engines.
- Evaluating Stryker AED devices as previously approved
- Lieutenant Furber is working to evaluate replacement turnout gear as budgeted.

Commissioner Lusk moved, seconded by Commissioner Willard, the board approved sending Engine 385 to Brighton on April 3rd as part of their process to evaluate equipment.
The motion carried by an Aye vote of commissioners present.

Administrator's Report

- A new vehicle is expected to be in service soon. Presented quotes for acquisition and installation of emergency equipment
- Repairs to the diesel storage tank at station 2 are expected to be completed soon
- Continuing study of civil service compliance
- Continuing to obtain quotes to replace the wooden fence along the bank property

Commissioner Khalil moved, seconded by Commissioner Willard, the board approved an amount not to exceed \$17,000.00 to equip a new vehicle.

The motion carried by an Aye vote of commissioners present, with the exception of Commissioner Cline, who abstained.

Approval of Minutes

Following a review, Commissioner Cline moved, seconded by Commissioner Schenkel, the board approved the minutes of the February 13th regular meeting as submitted.

The motion carried by an Aye vote of commissioners present, with the exception of Commissioners Lusk and Willard, who abstained as they were not present at the meeting.

Public Input

- John Limbeck, a candidate for Village Board made a statement in support of his candidacy

Commissioner Cline Report

- Requested approval for outside groups to meet at station 2
- A new freezer has been installed in the lower level of station 2.
- Distributed an update to the lactation policy after being approved by the district attorney
- The health screening program has been well received and reservations are filling up.
- Reported on an MCFDOA meeting where the ongoing ambulance shortage was discussed. About thirty percent of Pittsford Ambulance responses are to the Town of Brighton
- Discussed a media subscription

Commissioner Khalil moved, seconded by Commissioner Cline, the board approved use of the station 2 meeting room for an FBI Citizens Academy graduation and the parking lot for firefighters taking a bus to the New York State Chiefs Conference.

The motion carried by an Aye vote of commissioners present

Commissioner Cline moved, seconded by Commissioner Willard, that the board obtain subscriptions to the *Democrat & Chronicle*.

The motion failed by a vote of commissioners present.

Voting Aye: Commissioners Cline and Willard

Voting Nay: Commissioners Khalil, Lusk, Schenkel, Wallace, and Whelan

Commissioner Lusk Report

- No report

Commissioner Khalil Report

- No report

Commissioner Schenkel Report

- Convened a kick-off meeting of a committee to examine future facility needs.
- Citing the time that will be required to facilitate the future needs study, asked to be relieved from the apparatus committee.
- Reported that the cost to place a new fire hydrant at 287 Thornell Road would be \$11,284.53. Chief Cline offered to review the need with line officers.

Commissioner Lusk moved, seconded by Commissioner Khalil, the board tabled action on placing a new fire hydrant.

The motion carried by an Aye vote of commissioners present

Commissioner Whelan Report

- Researching alternatives to specific insurance policies.

Commissioner Willard Report

- Reported that the LOSAP report for 2024 has been submitted and benefit adjustments will be reflected in April distributions.
- 381 is back from repairs and 388 is out of service for repairs.
- An apparatus committee meeting will convene on March 17th.

Commissioner Wallace Report

- Determined that replacement of tables in the station 1 meeting room is cost prohibitive at the present time.

Submitted a proposed agreement with the Town of Pittsford.

- A study of telephone services is continuing
- A new multi-function printer has been installed in the station 2 radio room.

Commissioner Schenkel moved, seconded by Commissioner Cline, to approve an agreement with the Town of Pittsford for use of the district's parking lot on May 24, 2025.

The motion carried by an Aye vote of commissioners present.

Communications

- Notification from the Pittsford Fire Department of acceptance of a new member.
- Receipt of a certificate verifying that William Willard had successfully completed Commissioner training required by the State of New York.

Commissioner Schenkel moved, seconded by Commissioner Wallace, to approve the membership of Anna Hauer, residing at 36 Harper Drive as a member of the Pittsford Fire Department, pending completion of a fire district physical.

The motion carried by an Aye vote of commissioners present.

Unfinished Business

- None

New Business

- None

Treasurers Report

-The Treasurer submitted a monthly financial report and a listing of audited invoices for payment

Commissioner Schenkel moved, seconded by Commissioner Cline, to approve the February, 2025 Treasurer's Report as submitted.

The motion carried by an Aye vote of commissioners present.

Commissioner Schenkel moved, seconded by Commissioner Lusk, to approve the audited invoices as submitted.

The motion carried by an Aye vote of commissioners present. Commissioner Willard abstained from voting on invoices he submitted.

Commissioner Khalil moved, seconded by Commissioner Lusk, to recess to Executive Session to discuss a personnel matter

The motion carried by an Aye vote of commissioners present and the meeting recessed at 8:12 p.m.

Executive Session

Commissioner Khalil moved, seconded by Commissioner Cline, to reconvene the regular meeting.

The motion carried by an Aye vote of commissioners present and the meeting reconvened at 8:30 p.m.

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Adjournment

Having no further business to discuss, Commissioner Schenkel moved, seconded by Commissioner Khalil, to adjourn the meeting.

The motion carried by an Aye vote of commissioners present and the meeting was adjourned at 8:35 p.m.

Respectfully submitted,
Edwin R. Jeffries, Secretary