

APPROVED

**THE PITTSFORD FIRE DISTRICT
May 16, 2025**

8:30 AM - Special Meeting

Present: Commissioners Cline, Khalil, Lusk, Schenkel, Wallace, Whelan, and Willard
Absent: None

Also present: Facilities Committee members Hinkle and Schwartz

Notice of the Special Meeting was duly posted and published on the district website. The purpose of the Special Meeting was to review a proposal for professional services in regard to district facilities.

Commissioner Schenkel outlined a proposed contract to develop programmatic building and site information related to the current and future needs of the fire district.

Commissioner Lusk moved, seconded by Commissioner Cline, that, after discussion, the board awarded a professional services contract to MRB Group, together with a team consisting of H2M Architects and Engineers and Turner Engineering to develop programmatic building and site information related to the current and future needs of the fire district. The amount of the contract would not exceed \$85,000.00.

The motion carried by an Aye vote of commissioners present.

Adjournment

Having no further business to discuss, Commissioner Cline moved, seconded by Commissioner Lusk, to adjourn the meeting.

The motion carried by an Aye vote of commissioners present and the meeting was adjourned at 8:45 a.m.

Respectfully submitted,
Edwin R. Jeffries, Secretary