

APPROVED

**THE PITTSFORD FIRE DISTRICT
July 10, 2025**

7:00 PM - Regular Meeting

Present: Commissioners Cline, Khalil, Schenkel, and Willard
Absent: Commissioner Lusk, Wallace, and Whelan

Also present: Treasurer Clouser,

Commissioner Willard called the meeting to order at 7:00 PM with the Pledge of Allegiance and a moment of silence for fallen first responders and men and women in the armed forces serving around the world.

Chief's Report: Chief Cline submitted his report:

- Reported 496 call year-to-date with no calls of significance since the last meeting
- The cause of the house fire on Reeves Road was determined to be accidental due to using a torch to clear vegetation
- Approved a request by firefighter Amin to be a mutual aid firefighter in the Springwater Fire Department.
- The fire department has received a \$2,100.00 donation from Pittsford Rotary. Study is being given to purchasing small rotary saws to use for rescue and forcible entry.
- On July 16th, the Fishers Fire District will consider a proposal to disband. This would not directly impact Pittsford but may result in mutual aid to assist neighboring departments.
- Fill-in requests have been received from:
 - July 10th: Fairport: Engine 383
 - July 18th: East Rochester: Engine 385

Administrator's Report

- HVAC repairs at Station 1 have been completed
- Donated furniture will be delivered on July 14th. Requested that specific old furniture be declared as surplus.
- Evaluating medical providers. The district may send firefighters to other providers as a test of competing services.

Commissioner Schenkel moved, seconded by Commissioner Cline, the board declared as surplus tables, inventory numbers B-1513, B-1514, and B-1515 as they are obsolete or beyond repair and of no further value to the fire district.
The motion carried by an Aye vote of commissioners present.

Public Input

-Timothy Hyland requested that the board make a determination as to what attendance qualifies for LOSAP credit.

Commissioner Cline Report

-Ultrasound scans have been completed

-Reviewed a water problem that occurred at station 2. ServPro responded free of charge to mitigate the water incursion. The secretary will send a letter of appreciation to ServPro

Commissioner Khalil Report

-Requested a special meeting of the board to review a draft apparatus report.

Commissioner Khalil moved, seconded by Commissioner Schenkel, that a special meeting of the board will be held on September 9, 2025 at 7:00 p.m. at station 2.

The motion carried by an Aye vote of commissioners present

Commissioner Lusk Report

-No report, absent

Commissioner Schenkel Report

-The process of facilities review is ongoing.

Commissioner Whelan Report

-No report, absent.

Commissioner Willard Report

-The apparatus committee is reviewing options for a replacement of Quint 380.

Commissioner Wallace Report

-No report, absent.

Communications

-None

Unfinished Business

-None

New Business

-None

Treasurers Report

-The Treasurer submitted a monthly financial report and a listing of audited invoices for payment

-The consultant submitted a draft of the fleet report.

-The fleet consultant reported that an NFPA mandate requires that no fire truck tire be more than seven years old. The district will review and comply with the mandate by replacing fifteen truck tires in the fleet.

-The consultant recommended that all apparatus be weighed. The Sheriff's Office has agreed to provide this service.

-Commissioner Schenkel expressed concern as to the length of time that has passed since the new chiefs' vehicle has not gone into service. The vendor that outfits the vehicle is very busy but hopes to schedule the work soon.

-Work has begun on the 2026 district budget. A draft will be presented to the board in August.

Commissioner Cline moved, seconded by Commissioner Schenkel, that the district move forward with an update to the telephone system as provided for in the 2025 district budget
The motion carried by an Aye vote of commissioners present.

Commissioner Schenkel moved, seconded by Commissioner Khalil, to approve the June, 2025 Treasurer's Report as submitted.

The motion carried by an Aye vote of commissioners present.

Commissioner Cline moved, seconded by Commissioner Khalil, to approve payment of the audited invoices with the addition of an invoice for pager repairs in the amount of \$100.00.

The motion carried by an Aye vote of commissioners present.

Adjournment

Having no further business to discuss, Commissioner Khalil moved, seconded by Commissioner Schenkel, to adjourn the meeting.

The motion carried by an Aye vote of commissioners present and the meeting was adjourned at 7:21 p.m.

Respectfully submitted,
Edwin R. Jeffries, Secretary