

APPROVED

**THE PITTSFORD FIRE DISTRICT
November 13, 2025**

Regular Meeting

Present: Commissioners Cline, Khalil, Schenkel, Wallace, Whelan, and Willard

Absent: Commissioner Lusk

Also present:

Commissioner Wallace called the meeting to order at 7:00 PM with the Pledge of Allegiance and a moment of silence for fallen first responders and men and women in the armed forces serving around the world.

The district opened a traditional caucus to allow interested persons to declare their candidacy for election to the office of fire commissioner. The Secretary received written declarations from Patricia Cline and Timothy Hyland, both having declared for the seat currently held by Commissioner Cline.

Chief's Report. The chief submitted a report in his absence.

-Reported 822 Calls Year to date, an increase of 7 from 2024.

-Recommended approval of operators for apparatus

-Requested that the district enter into a hold harmless agreement to utilize a vacant structure for training

-Requested use of Engine 3823 for civic events.

-Reported that Goldman Sachs had donated funds to the fire department to purchase a hose rolling machine to facilitate picking up fire hose after fires and drills.

-The developers of Westport Crossing, located at 75 Monroe Avenue, have invited fire department officers to walk through a partially completed structure.

-Expressed appreciation to the district for the recent inspection dinner and support of the fire department.

Commissioner Cline moved, seconded by Commissioner Schenkel, to approve operators for apparatus as they had successfully completed mandated training:

Squad 387: Firefighter Devendiran

Quint 381: Firefighter Sorrells

The motion carried by an Aye vote of commissioners present.

Commissioner Cline moved, seconded by Commissioner Schenkel, to approve the use of Engine 3823 for civic events on December 2nd and 17th.

The motion carried by an Aye vote of commissioners present.

Administrators Report

-Reported that one sealed bid had been received for snowplowing services for the 2025-26 season. The Secretary opened the bid and read it aloud.

-New Chevrolet Tahoes, previously approved, have been ordered from Joe Basil Chevrolet in Buffalo.

Commissioner Cline moved, seconded by Commissioner Schenkel, the board awarded a contract to Tim Swagler of 356 Fairport Road, Fairport for snowplowing services for the 2025-26 season as quoted.

-Station 1: Plowing \$1,900.00 Salting \$80.00 per trip

-Station 2: Plowing \$3,100.00 Salting \$130.00 per trip

Salting of parking lot adjacent to Station 1: \$80.00 per trip

The motion carried by an Aye vote of commissioners present.

Approval of Minutes

Commissioner Cline moved, seconded by Commissioner Schenkel, the board approved the minutes of the October 21st regular meeting as submitted,

The motion carried by an Aye vote of commissioners present, with the exception of Commissioner Willard, who abstained as he was not in attendance at that meeting.

Public Input

None.

Commissioner Cline Report

-To address concerns expressed about the current district physical provider, a trial of an alternative provider was being conducted. Based on positive results, a change of providers was recommended.

-A Right of Nursing Employees to Express Breast Milk (Lactation) policy as previously approved, was also approved by the fire district attorney.

Commissioner Cline moved, seconded by Commissioner Khalil, the district designated Northern Start Medical as the provider for district physicals.

The motion carried by an Aye vote of commissioners present

Commissioner Khalil Report

-No report

Commissioner Lusk Report

-No report, absent

Commissioner Schenkel Report

-Reviewed the recent inspection dinner. The board recognized him for his efforts.

-The facilities committee is making progress and plans to provide an update soon.

Commissioner Willard Report

- The apparatus committee will conduct a meeting on November 17th.
- He is monitoring the progress of members in recording LOSAP points.

Commissioner Wallace Report

- Replacement kiosks, previously approved, should be received in the coming weeks. The current kiosks are old and prone to maintenance issues.
- The 2025 district audit has begun.
- Researching a cellular backup option for the telephone system.

Commissioner Cline moved, seconded by Commissioner Khalil, the board approved a Government Information System contract with the Town of Pittsford, Village of Pittsford, and Pittsford Central School District.

The motion carried by an Aye vote of commissioners present, with the exception of Commissioner Schenkel, who abstained.

Communications

-None

Old Business

-None

New Business

-None

Treasurers Report

-The Treasurer submitted a monthly financial report and a listing of audited invoices for payment.

Commissioner Schenkel moved, seconded by Commissioner Cline, to approve the Treasurers Report for October, 2025.

The motion carried by an Aye vote of commissioners present

Commissioner Schenkel moved, seconded by Commissioner Willard, to approve the payment of audited invoices, with the addition of an invoice in the amount of \$79.50 to Exodus Exterminating

The motion carried by an Aye vote of commissioners present

Note: Commissioner Whelan entered the meeting at this point.

Commissioner Whelan Report

-Harris Reed, an independent mechanic performed preventive maintenance on Ladder 380. The results were positive.

Having no further business to discuss, Commissioner Schenkel moved, seconded by Commissioner Cline, to adjourn the meeting.

The motion carried by an Aye vote of commissioners present and the meeting was adjourned at 7:26 p.m.

Respectfully submitted,
Edwin R. Jeffries, Secretary