

**APPROVED**

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**THE PITTSFORD FIRE DISTRICT  
February 12, 2026**

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**Regular Meeting**

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Present: Commissioners Cline, Khalil, Lusk, Schenkel, Wallace, Whelan, and Willard  
Absent: None

Also present: Treasurer Clouser

Commissioner Wallace called the meeting to order at 7:00 PM with the Pledge of Allegiance and a moment of silence for fallen first responders and men and women in the armed forces serving around the world.

He commemorated the long and dedicated services of past member and Commissioner Robert Watters, and past Secretary Marlene Koster, who recently passed away. A resolution was unanimously adopted to set a page aside in these minutes in their memory.

The board recognized Chief Cline for his completion of Fire Officer III coursework and success in the corresponding nation examination.

**Chiefs Report**

- Reported 104 calls in the year to date.
- Reported that the district had transitioned, to NERIS, the new national incident reporting system and recognized Administrator Ockenden and staff for their efforts.
- Recommended driver qualifications
- Reported on upcoming dates; May 30<sup>th</sup>; Pittsford Men in Machines event and July 8<sup>th</sup>; 3<sup>rd</sup> Battalion Executive Chiefs, hosted by Pittsford.
- Collaborated with Administrator Ockenden to recommend the purchase of miscellaneous tools.
- Thanked the district for providing meals for crews that stood by in the fire station during a recent snow emergency.

Commissioner Lusk moved, seconded by Commissioner Khalil that the district send a note of thanks to firefighters Kelly Cline and Greg Wegman for their efforts in preparing meals for standby crews,

*The motion carried by an Aye vote of commissioners present*

Commissioner Khalil moved, seconded by Commissioner Lusk, to approve operators for apparatus as they had successfully completed mandated training:

Squad 386: Firefighter Devendiran

Rescue 388: Firefighter Sirianni

Quint 380 and 380 Platform: Firefighter T. Joerger

*The motion carried by an Aye vote of commissioners present.*

Commissioner Khalil moved, seconded by Commissioner Cline, to approve replacement of outdated ladder belts on Ladders 380 and 381 at a cost of \$600.00 each

*The motion carried by an Aye vote of commissioners present*

Commissioner Lusk moved, seconded by Commissioner Khalil, to approve replacement of outdated step chocks used for vehicle stabilization at a cost of \$149.00 each

*The motion carried by an Aye vote of commissioners present*

Commissioner Lusk moved, seconded by Commissioner Willard, to approve acquisition of tool bags to be used to efficiently deploy tools during MVA incidents.

*The motion carried by an Aye vote of commissioners present*

Commissioner Schenkel moved, seconded by Commissioner Cline, to approve purchase of a battery powered blower for Engine 383 at a cost of \$349.00.

*The motion carried by an Aye vote of commissioners present*

Commissioner Schenkel moved, seconded by Commissioner Khalil, to approve replacement of eleven sets of turnout gear that had reached the end of their mandated ten-year service life. The total cost will be approximately \$59,000.00 as provided for in the 2026 district budget.

*The motion carried by an Aye vote of commissioners present*

### **Administrators Report**

-Reported briefly on the status of several maintenance projects being addressed in the district.

### **Approval of Minutes**

Commissioner Khalil moved, seconded by Commissioner Cline, the board approved the minutes of the January 8th regular meeting as submitted,

*The motion carried by an Aye vote of commissioners present*

### **Public Input**

None.

### **Commissioner Cline Report**

-No report

### **Commissioner Khalil Report**

-No report

### **Commissioner Lusk Report**

-No report

### **Commissioner Schenkel Report**

-No report

### **Commissioner Willard Report**

-Reported that the 2025 LOSAP report had been publicly posted for a thirty-day period.

### **Commissioner Whelan Report**

-Reported that efforts to obtain competitive quotes for the districts insurance portfolio had been unsuccessful. As such, he recommended a renewal of coverage by the incumbent provider.

Commissioner Lusk moved, seconded by Commissioner Whelan, to approve the renewal of the district insurance program through Utica National Insurance Group at a cost of \$51,335.61.

*The motion carried by an Aye vote of commissioners present*

### **Commissioner Wallace Report**

-No report

### **Communications**

-None

### **Old Business**

-None

### **New Business**

-None

### **Treasurers Report**

-The Treasurer submitted a monthly report and listing of audited invoices for payment.

Commissioner Schenkel moved, seconded by Commissioner Willard, to approve the Treasurers Report.

*The motion carried by an Aye vote of commissioners present,*

Commissioner Schenkel moved, seconded by Commissioner Khalil, to approve the payment of the audited invoices.

*The motion carried by an Aye vote of commissioners present.*

Commissioner Schenkel moved, seconded by Commissioner Willard, to recess the meeting to Executive Session to discuss personnel, legal and real estate matters.

*The motion carried by an Aye vote of commissioners present and the meeting was recessed at 7:15 p.m.*

### **EXECUTIVE SESSION**

Commissioner Schenkel moved, seconded by Commissioner Khalil, to reconvene the regular meeting.

*The motion carried by an Aye vote of commissioners present and the meeting was reconvened at 10:20 p.m.*

Commissioner Lusk moved, seconded by Commissioner Schenkel, to authorize the chairman to enter into an agreement and release regarding retiree health care benefits for an employee in the form approved by the counsel to the Fire District.

*The motion carried by an Aye vote of commissioners present*

Having no further business to discuss, Commissioner Schenkel moved, seconded by Commissioner Khalil, to adjourn the meeting.

*The motion carried by an Aye vote of commissioners present and the meeting was adjourned at 10:25 p.m.*

Respectfully submitted,  
Edwin R. Jeffries, Secretary

*This page is dedicated to commemorate the passing of treasured members of the Pittsford fire community*

*Robert Watters tirelessly served his community.*

*A 1967 graduate of Pittsford Sutherland High School, Bob served a 32-year career in the City of Rochester Fire Department, achieving the rank of Deputy Chief. His love of the fire service extended to volunteering in the Pittsford Fire Department where he served with distinction as a Fire Commissioner. After retirement he and Beth wintered in Venice Florida and enjoyed volunteering for Habitat for Humanity South Sarasota County. In 2025, Bob and Beth were recognized by Habitat for Humanity with the "Spirit of Humanity" award, recognizing their selfless volunteerism.*

*Marlene Koster, who, for many years served the community of Pittsford as Fire District Secretary. Her faithful contributions will always be remembered.*