

APPROVED

**THE PITTSFORD FIRE DISTRICT
May 14, 2026**

7:00 PM - Regular Meeting

Present: Commissioners Cline, Khalil, Lusk, Schenkel, Wallace, Whelan, and Willard
Absent: None

Also present: Assistant Chief Payne and Treasurer Clouser

Commissioner Wallace called the meeting to order at 7:00 P.M.

Assistant Chiefs' Report

- Pittsford Fire Department has responded to 335 calls for service year-to-date.
- Since the last Commission meeting, there have been no incidents of significant impact or operational concern.
- On Friday, May 29th, Pittsford Fire Department will be providing standby coverage for Mendon Fire Department from 6:00 p.m. until approximately 11:30 p.m. with Engine 383.
- Preparations continue for several upcoming community events, including Memorial Day activities and the Paddle & Pour/Crew Regatta weekend operations. Coordination with event organizers and partner agencies remains ongoing to ensure safe operations and appropriate emergency access.
- 2027 US Amateur Golf Tournament preparations are beginning. Chief Clouser attended a kick off meeting at Oak Hill this past week. There will be another meeting this fall.
- Continued discussions are taking place with local institutions and property owners regarding nuisance alarm reduction and proactive fire prevention measures. Chief Cline met with Nazareth University to discuss some proactive approaches to reduce avoidable alarms. They will be following up with him monthly.

Administrator's Report

- No report

Approval of Minutes

Following a review, Commissioner Willard moved, seconded by Commissioner Cline, the board approved the minutes of the April 9th regular meeting as submitted.

The motion carried by an Aye vote of commissioners present.

Public Input

- None

Commissioner Cline Report

- Reported on her participation in the Fire Department Instructors Conference. It was an excellent resource and encouraged future participation.
- Reviewing blood screening resources for firefighter health goals.
- Researched equipment, including hose rollers displayed at FDIC.

Commissioner Lusk Report

- Attended a village zoning hearing, restating district opposition to including parking spaces in the fire district lot to meet zoning requirements for needed business parking.
- Participated in a video conference in which revisions to state law compensating volunteer firefighters on a per-call basis were presented. An annual cap on payments may be a part of the legislation. It appears that if approved, the entirety of funding would fall on local governments.

Commissioner Khalil Report

- No report

Commissioner Schenkel Report

- Recommended that the June board meeting be moved to station 2 to facilitate use of the audio-visual equipment there.

Commissioner Schenkel moved, seconded by Commissioner Cline, the board ordered that the regular meeting of the board scheduled for June 11th, will be moved to station 2.

The motion carried by an Aye vote of commissioners present

Commissioner Schenkel moved, seconded by Commissioner Lusk, the board approved a contract with MRB group in the amount of \$25,000.00 to provide services related to district facilities consulting and design.

The motion carried by an Aye vote of commissioners present

Commissioner Whelan Report

- The district Worker's Compensation insurance policy with PERMA is renewing at a reduced annual premium of \$68,588.00. The reduction is primarily due to a favorable experience rating for the district. The policy offers the option of a second-year renewal. He recommended accepting this option to realize the discount offered.

Commissioner Whelan moved, seconded by Commissioner Lusk, the board approved a second-year renewal of the PERMA policy at a reduced cost of \$67,100.00

The motion carried by an Aye vote of commissioners present

Commissioner Willard Report

- Reported that contract items are being reviewed before executing a contract to purchase a replacement apparatus for Quint 380.
- Reported that the 2025 LOSAP results had been finalized and the final report of the provider is due soon.

Commissioner Willard moved, seconded by Commissioner Lusk, the board ordered a Permissive Referendum to authorize the purchase of a new and unused aerial ladder apparatus.

The Resolution authorizes the Commissioners of the Pittsford Fire District to appropriate from the Capital Equipment Reserve Fund a sum not to exceed \$2,550,000.00 for the purchase of a fire apparatus and related equipment. That this Resolution shall not take effect until thirty (30) days after its adoption, or until approved by an affirmative vote of the majority of the duly qualified voting electors of this Fire District if a petition, as prescribed by Section 6-g of the General Municipal Law, is duly filed with the Secretary of this District protesting against such Resolution and requesting a referendum as is prescribed in said section of said law.

The motion carried by an Aye vote of commissioners present

Commissioner Wallace Report

- The district process to name a district administrator is ongoing.
- Repairs to audio visual systems at both stations are underway.

Communications

- Letters of appreciation for their participation at the recent Fire Department Instructors Conference were received from Firefighters Cuppinger and J. Long

Unfinished Business

- None

New Business

- None

Treasurers Report

- The Treasurer submitted a monthly financial report and a listing of audited invoices for payment

Commissioner Schenkel moved, seconded by Commissioner Cline, to approve the April, 2026 Treasurer's Report as submitted.

The motion carried by an Aye vote of commissioners present.

Commissioner Schenkel moved, seconded by Commissioner Willard, to approve the audited invoices as submitted, with the addition of an invoice of \$108.50 for a meeting expense.

The motion carried by an Aye vote of commissioners present. Commissioner Cline abstained from voting on an invoice she submitted.

Adjournment

Having no further business to discuss, Commissioner Schenkel moved, seconded by Commissioner Lusk, to adjourn the meeting.

The motion carried by an Aye vote of commissioners present and the meeting was adjourned at 7:29 p.m.

Respectfully submitted,
Edwin R. Jeffries, Secretary