

APPROVED

THE PITTSFORD FIRE DISTRICT
May 27, 2026

Special Meeting

Present: Commissioners Cline, Khalil, Lusk, Schenkel, Wallace, Whelan, and Willard
Absent: None

Public notice of a special meeting of the Board of Fire Commissioners was duly posted.

Call to Order

The meeting was opened late from the originally scheduled start time. Chairman Matt Wallace called the meeting to order at 7:45 p.m. The Commission stood for the Pledge of Allegiance.

Enter Executive Session

With no announcements, a motion was made by Commissioner Khalil to enter executive session, seconded by Commissioner Cline.

The motion carried by an aye vote of commissioners present

A motion to reconvene in executive session was made by Commissioner Khalil, seconded by Commissioner Cline. Executive session began at 7:46 p.m.

The motion carried by an aye vote of commissioners present

Executive Session Discussion

The Commission conducted a final interview with Candidate Brian Schmitt until approximately 8:35 p.m., at which time he was excused.

General discussion followed regarding the candidate. The Commission reached consensus that Mr. Schmitt was the appropriate choice for the District Administrator position and was prepared to move forward.

Exit Executive Session

A motion to leave executive session was made by Commissioner Schenkel, seconded by Commissioner Whelan.

The motion carried by an aye vote of commissioners present

A motion to reconvene regular session was made by Commissioner Schenkel, seconded by Commissioner Willard.

The motion carried by an aye vote of commissioners present

Action in Regular Session

Chairman Wallace reported that the interview with the candidate had been completed and made a motion to hire Brian Schmitt as the new District Administrator.

The motion was seconded by Commissioner Whelan and passed unanimously at the previously agreed-upon terms.

Transitional Support Discussion

The Board held a brief discussion regarding the potential temporary re-engagement of former District Administrator Bob Ockenden at an hourly rate to assist with:

- Limited transition support for the incoming District Administrator
- Documentation preparation for the upcoming Comptroller audit
- Interim purchasing assistance

Given the anticipated audit and immediate operational needs, the Board identified a short-term necessity for this support.

A motion to bring back Bob Ockenden after June 2nd was made by Commissioner Lusk, seconded by Commissioner Whelan.

The motion carried by an aye vote of commissioners present

Adjournment

Hearing no further business, a motion to adjourn was made by Commissioner Willard, seconded by Commissioner Wallace.

The motion carried by an aye vote of commissioners present