APPROVED

THE PITTSFORD FIRE DISTRICT
June 11, 2026

7:00 PM - Regular Meeting

Present: Commissioners Cline, Khalil, Lusk, Schenkel, Wallace, Willard, and Whelan
Absent: None

Also present: Assistant Chief Payne, and Treasurer Clouser

Commissioner Schenkel called the meeting to order at 7:00 PM with the Pledge of Allegiance and a moment of silence for fallen first responders and men and women in the armed forces serving around the world, and for Bob Farnam, a distinguished member and past chief of the Pittsford Fire Department.

Commissioner Cline moved, seconded by Commissioner Willard, a page in the minutes will be set aside in memory of Past Chief Robert Farnam.
The motion carried by an Aye vote of commissioners present

Chiefs' Report
- The department has responded to 448 calls year-to-date. There have been no calls of significant note since the last Commission meeting
- Recommended approval of new apparatus operators.
- St. Louis School Home Safety Program:
On Friday, June 12th, the department will be providing a ride to school in a fire truck for the winner of the St. Louis School Home Safety Plan contest. We appreciate the opportunity to continue this community partnership and promote fire safety education.
- Hose rollers have been ordered utilizing the $10,000 donation generously provided by Goldman Sachs. We appreciate their support of our department and our operational needs.
- Past Chief Robert "Bob" Farnam:
As the Board is aware, Past Chief Bob Farnam recently passed away. The department will be participating in both the calling hours and funeral services on Tuesday and Wednesday of next week to honor his more than six decades of dedicated service to the Pittsford Fire Department and the community.
- Fuel Pumps:
I was notified the fuel pumps at Mendon Center Elementary will be out of service from June 26 through August 28 for reconstruction. Chairman Wallace and Assistant Chief Clouser are currently working through an alternative fueling location for the Chiefs' vehicles and squad apparatus during this period

Commissioner Khalil moved, seconded by Commissioner Cline, the board approved an operator for apparatus as he had met training requirements:

Ladder 381: T. Joerger

The motion carried by an Aye vote of commissioners present.

Administrator's Report
-Repairs to the air conditioning system at station 1 are being conducted.

Approval of Minutes
Following a review, Commissioner Willard moved, seconded by Commissioner Khalil, the board approved the minutes of the May 14th regular meeting as submitted.
The motion carried by an Aye vote of commissioners present.

Following a review, Commissioner Cline moved, seconded by Commissioner Khalil, the board approved the minutes of the May 27th special meeting as submitted.
The motion carried by an Aye vote of commissioners present.

Public Input
-None

Commissioner Cline Report
-No report

Commissioner Lusk Report
--No report

Commissioner Khalil Report
-No report

Commissioner Schenkel Report
-Representatives will present preliminary design plans this evening
-Preparing an RFP to engage a construction manager for upcoming projects

Commissioner Whelan Report
-The president of the fire department has requested that members of the fire department be given a summary of district insurance coverage. He will provide the information.

Commissioner Willard Report
-No report

Commissioner Wallace Report
-No report

Communications
-None

Unfinished Business
-None

Treasurers Report
-The Treasurer submitted a monthly financial report and a listing of audited invoices for payment
-Recommended a transfer of funds to pay invoices for new vehicles that were previously approved for purchase.

Commissioner Willard moved, seconded by Commissioner Cline, to transfer $113,845.00 from the Capital Equipment Reserve Fund to the General Fund.
The motion carried by an Aye vote of commissioners present.

Commissioner Khalil moved, seconded by Commissioner Willard, to approve the May 2026 Treasurer's Report as submitted.
The motion carried by an Aye vote of commissioners present.

Commissioner Khalil moved, seconded by Commissioner Cline, to approve the audited invoices as submitted.
The motion carried by an Aye vote of commissioners present

At 7:30 p.m., Commissioner Schenkel introduced representatives of the MRB Group and H2M who gave a presentation on concept designs for stations 1 and 2. Comissioners and members of the public were invited to comment.
Commissioners Wallace and Lusk joined the meeting at this point.

New Business

PITTSFORD FIRE DISTRICT

RESOLUTION
TO PURCHASE FIRE APPARATUS
THROUGH SOURCEWELL MASTER AGREEMENT

At a duly called meeting of the Board of Commissioners (the "Board") for the Pittsford Fire District (the "District") held on June 11, 2026 at the Pittsford Fire Station #1, at which time a quorum of the Commissioners was present.

On a motion of Commissioner Willard seconded by Commissioner Khalil the following Resolution was adopted:

WHEREAS, Section 176(13) of the Town Law permits the District to purchase apparatus and equipment for the extinguishment of fires; and

WHEREAS, Section 176(23-a) of the Town Law requires the District to award all purchase contracts to the lowest responsible bidder after advertisement for bids where so required by General Municipal Law §103; and

WHEREAS, Section 103(16) of the General Municipal Law permits the District to make purchases of apparatus, materials, equipment or supplies through the use of "a contract let by the United States of America or any agency thereof, any state or any other political subdivision or district therein if such contract was let to the lowest responsible bidder or on the basis of best value in a manner consistent with this section and made available for use by other governmental entities"; and

WHEREAS, by resolution adopted on April 26, 2016, the Board authorized the District to use the "best value" standard for awarding contracts for purchases to the maximum extent permitted by Section 103 of the General Municipal Law; and

WHEREAS, the District wishes to enter into a contract to purchase one (1) Pierce Velocity 100' Rear Mount Aerial Platform Quint (the "Apparatus") from Firematic Supply Company, Inc. ("Firematic") an authorized dealer for Pierce Manufacturing Inc. ("Pierce") (Firematic and Pierce are collectively referred to herein as the "Vendor") pursuant to Master Agreement #082025-PMI between Pierce and Sourcewell (the "Master Agreement"); and

WHEREAS, the District conducted its due diligence to confirm that the foregoing purchase satisfies the requirements of General Municipal Law §103(16); and

WHEREAS, Firematic is an authorized dealer for Pierce and is the sole source for purchases from Pierce in New York State, including those purchases pursuant to the Master Agreement; and

WHEREAS, the Master Agreement is available to participating public agencies, including the District, to use for purchases; and

WHEREAS, Sourcewell is a government agency of the State of Minnesota, in that it is a service cooperative created by the Minnesota legislature as a local unit of government, governed by local elected municipal officials and school board members whose employees are all government employees; and

WHEREAS, the District has therefore determined that Sourcewell is a political subdivision or district of another state under General Municipal Law §103(16); and

WHEREAS, the Master Agreement was awarded to Pierce on the basis of best value in a manner consistent with General Municipal Law §103, in that a competitive procurement process was used, which included public solicitation of sealed proposals, and the utilization of a common standard for proposers to compete fairly, and with contracts being awarded to the responsible and responsible vendors; and

WHEREAS, the request for proposals used in connection with the Master Agreement indicated that Sourcewell was seeking to award one or more master agreements to responsive and responsible proposers offering the best overall quality, selection of equipment, products, and services, and price that meet the commonly requested specifications of Sourcewell and its participating entities; and

WHEREAS, Pierce was awarded Sourcewell Contract #082025-PMI through a competitive evaluation on the basis of Best Value, and was highly ranked on the following criteria: Financial Viability and Marketplace Success; Ability to Sell and Deliver Solutions; Marketing Plan; Value-Added Attributes; Depth and Breadth of Offered Solutions; and Pricing, and provides a one-year bumper-to-bumper warranty covering all products, parts, and labor; and

WHEREAS, the purchase of a the Apparatus from the Vendor through Sourcewell Contract #082025-PMI is in the best interest of the District and will result in cost savings because: (1) the District currently owns other apparatus manufactured by Pierce, and purchasing the Apparatus from the same manufacturer eliminates the cost of maintaining separate inventories and training programs for equipment from multiple manufacturers, and will save the District time and expenses on training, parts stocking, and arranging for service and repairs; (2) purchasing through the Sourcewell contract, rather than the District issuing its own request for bids, avoids the administrative and legal costs of specification development, bid evaluation, and contract negotiation; and (3) having upfront, pre-negotiated pricing makes the District's budgeting process and fiscal planning more efficient; and

WHEREAS, the total purchase price for the Apparatus is two million, four hundred ninety-two thousand, one hundred seventy-five dollars and no/100 ($2,492,175.00); and the District has funds available for this purchase in the District's Capital Equipment Reserve Fund and

WHEREAS, the Board adopted a resolution subject to a permissive referendum to appropriate from the Capital Equipment Reserve Fund a sum not to exceed $2,550,000.00 for the purchase of the Apparatus on May 14, 2026 (the "May Resolution").

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the District be and hereby is authorized to enter into a contract with Firematic to purchase the Apparatus for an amount not to exceed two million, four hundred ninety-two thousand, one hundred seventy-five dollars and no/100 ($2,492,175.00) pursuant to the Master Agreement between Pierce and Sourcewell, and the Chair of the Board is authorized to execute all necessary contract documents.

2. That this Resolution shall not become effective until the date when the May Resolution becomes effective (*i.e.*, the May Resolution will not be effective until June 13, 2026, or until the May Resolution is approved by an affirmative vote of the majority of the duly qualified voting electors of this Fire District if a petition, as prescribed by Section 6-g of the General Municipal Law, is duly filed with the Secretary of this District protesting against such Resolution and requesting a referendum as is prescribed in said section of said law).

On roll call vote, the following vote was recorded:

AYES: Commissioners Cline, Khalil, Lusk, Schenkel, Wallace, Whelan, and Willard.
NAYES: None.
ABSENT: None.

I, Edwin R. Jeffries, Secretary of the Board of Fire Commissioners of the Pittsford Fire District, do hereby certify that the foregoing Resolution is a true copy of Resolution passed by said Commission on said date.

Commissioner Cline moved, seconded by Commissioner Khalil, to approve the application of Taran Singh Devgun, residing at 24 Rollins Crossing as a member of the Pittsford Fire Department pending completion of his mandated physical.
The motion carried by an Aye vote of commissioners present

Commissioner Khalil moved, seconded by Commissioner Lusk, to recess to Executive Session to discuss a personnel matter
The motion carried by an Aye vote of commissioners present and the meeting recessed at 9:20 p.m.

Executive Session

Commissioner Cline moved, seconded by Commissioner Lusk, to reconvene the meeting
The motion carried by an Aye vote of commissioners present and the meeting reconvened at 9:40 p.m.

Adjournment
Having no further business to discuss, Commissioner Schenkel moved, seconded by Commissioner Khalil, to adjourn the meeting.
The motion carried by an Aye vote of commissioners present and the meeting was adjourned at 9:45 p.m.

Respectfully submitted,
Edwin R. Jeffries, Secretary

In Loving Memory of Past Chief Robert Farnam

He was a dedicated member of the Pittsford Volunteer Fire Department, faithfully serving his community for 60 years. He rose through the ranks and served with distinction as Fire Chief.
Bob owned A.S. Farnam & Son, the landscape, trucking, and snowplowing business he proudly took over from his father.
Bob was a treasured part of the Pittsford Community. He served on Village Boards and also served as Assistant Scoutmaster for Boy Scout Troop 129.
Bob loved working with his hands and found great joy in woodworking, landscaping, and canoeing.
Bob is survived by his beloved wife of 52 years, Joan.
Those who knew Bob will remember his deep love for family, unwavering dedication, and steadfast friendship. His love, wisdom, and presence will be deeply missed and forever treasured.